



*Steamboat Springs Winter Sports Club (SSWSC) provides sports and youth development programming for over 1,300 athletes in Steamboat Springs, Colorado, creating champions on and off the mountain. SSWSC's goal is to be the best in the country at developing the complete athlete—coaching every individual to achieve the highest level of human potential and athletic performance—resulting in healthy, contributing members of our community and skilled, passionate athletes. SSWSC is one of North America's oldest and most successful winter sports clubs, serving tens of thousands of athletes for over a century, including 100 Olympians with 179 Olympic appearances and 19 Olympic medals. U.S. Ski & Snowboard has named SSWSC Club of the Year five times, more than any other club in the country.*

**Career Opportunity:** Director of Finance

**Position Start Date:** Spring 2025

**Position Summary:**

The SSWSC is seeking an experienced financial manager to fill the role of Director of Finance. The Director of Finance oversees all financial planning, management and reporting activities of the SSWSC, the SSWSC Foundation and Community Slide, Inc., a for-profit company owned and managed by SSWSC. The Director of Finance reports to, and works closely with, the SSWSC Executive Director to develop and implement financial policies, procedures, and strategies. The director of finance also works closely with SSWSC leadership team and staff, as well as the SSWSC Board Treasurer and SSWSC Foundation Board of Directors and Investment Committee. This role will ensure the organization maintains its fiscal integrity and compliance with non-profit regulations while supporting the mission of the SSWSC.

**Qualifications:**

Bachelor's degree in finance, accounting, or a related field (master's degree or CPA preferred).

Minimum of 3-5 years of experience in financial management, with experience in non-profit organizations preferred.

Strong knowledge of non-profit accounting principles (GAAP) and regulations.

Experience managing endowment funding and investments.

Excellent analytical, problem-solving, and organizational skills.

Proficiency in financial software and systems (QuickBooks, Excel, Paylocity, etc.).

Strong interpersonal skills, with the ability to communicate financial information clearly to non-financial stakeholders.

Passion for youth development and commitment to the mission of the organization.

### **Financial Strategy and Planning:**

- Develop and implement long-term financial strategies aligned with the organization's mission.
- Create annual budgets, financial forecasts and projections, and scenario plans.
- Provide financial analysis to support strategic decision-making and organizational growth.

### **Financial Management**

- Oversee day-to-day financial operations, including accounting, budgeting, payroll, and cash flow management.
- Ensure timely and accurate financial reporting.
- Maintain a financial control environment, and establish policies, procedures, and systems that ensure accurate documentation, bookkeeping, and record-keeping.

### **Compliance and Risk Management:**

- Ensure compliance with all federal, state, and local regulations, as well as non-profit reporting standards.
- Oversee the annual audit process, ensuring timely and successful completion.
- Work with tax accountant to prepare annual tax returns.
- Manage and maintain internal controls to mitigate risk and ensure financial integrity.
- Oversee risk management, workman's compensation, employee benefits, and insurance products for proper coverage and financial efficiency.

### **Fund Management:**

- Track and report on all contribution revenue and fund distributions, ensuring funds are properly allocated and spent according to donor restrictions. Ensure systems are in place for proper reporting.
- Collaborate with boards, leadership and committees to support financial stewardship, reporting on investment accounts, scholarship allocations, and donor reporting.

**Board Relations:**

- Work with the Executive Director to present financial updates and reports to the SSWSC Board of Directors and Finance Committee, working closely with SSWSC Board Treasurer.
- Work with Executive Director to present financial updates and reports to the SSWSC Foundation Board of Directors and Executive Committee.
- Advise the Board on financial matters, offering recommendations based on financial analysis and trends.

**Team Leadership:**

- Manage all SSWSC accounts and oversee travel and program accounting.
- Guide all directors on financial processes, budgeting, expectations and results.
- Promote a culture of financial responsibility and transparency throughout the organization.

**Employment period:**

**Start Date:** Early 2025 to Spring 2025

This is a full-time, year-round, exempt salaried position. This is a Steamboat job position with a hybrid office/work from home schedule.

**Compensation and benefits:**

Compensation based on experience. Salary range: \$70,000-\$90,000 year-round exempt

Employee will be eligible for SSWSC health benefits, ski passes, and 401k matching program.

**Application:**

Cover letter and resume can be sent to Brian Krill, SSWSC Executive Director, at [bkroll@sswsc.org](mailto:bkroll@sswsc.org). Interviews for finalists may not commence until week of January 7, 2025.